



City of Fort Oglethorpe

Building Department

Food Service Plumbing

Permit Application

INSTRUCTIONS TO APPLICANT:

- Please print legibly and complete ALL fields
- ORIGINAL form to be submitted to Permit Tech
- AFTER approvals are obtained you will receive an email notification that permit is ready for collection of fees & issuance; all fees are collected in office
- Re-inspection fee is \$25.00 & is due before re-inspection will be scheduled

Applicant Name: _____

Site Address (assigned by 911): _____ **City:** _____ **State:** _____

Installing New Grease Trap: Yes No **Commercial use, is occupation:** New Existing

For Commercial use, what is the intended use of this structure: _____

Property Owner: _____ **Phone:** _____

Contractor: _____ **Phone:** _____

Address: _____

Ga Contractor License Number: _____ **Ga Occupational Tax ID** _____ **Expire Date:** _____

Contractor Email: _____

Best time to contact you by phone: _____

Heated Square Footage: _____ **Unheated Square Footage:** _____ **Total Square Footage:** _____

Estimated Project Cost: \$ _____

Description of work being done: _____

Permit becomes null and void if work or construction authorized is not commenced and inspected within six (6) months or if the work is suspended or abandoned for a period of one (1) year. Permit renewal is ½ of the original permit fee.

The Contractor is responsible for all work to be in compliance with the state codes and ordinances, whether or not any deficiency is found by the inspection department or known to exist by the inspection department.

In addition to any other penalties that may be imposed in the zoning ordinance, a double permit fee will be charged for violators not obtaining a permit originally (prior to construction or development).

I hereby authorized officials of the City of Fort Oglethorpe to enter premises for inspections. The granting of a permit does not give authority to violate laws or codes governing construction performance. I certify that all information herein is correct and true.

Signature: _____ **Date:** _____

Office Use:

Revised 8/28/24

Application received by: _____ **Date:** _____

Sewer Operator Approval (Grease Trap): _____ **Date:** _____

Permit#: _____ **Permit issued date:** _____ **Entered by:** _____



City of Fort Oglethorpe

Food Service Establishment – Grease Control Equipment Inquiry

PERMIT APPLICATION NUMBER: _____
Office Use Only

Please complete all information	Yes	No
New facility?		
Upgrade to an existing facility?		
If upgrade to an existing facility, is kitchen and/or food preparation area effected?		

Name of Facility: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone #: _____ Fax #: _____

AUTHORIZED REPRESENTATIVE INFORMATION

Contact Name: _____ Title: _____
 Phone #: _____ Email Address: _____

FACILITY INFORMATION

Available Seating: _____ # of Employees: _____
 Days/Hours of Operation: _____
 Describe type of food that will be served: (attach menu) _____

KITCHEN FIXTURES

FIXTURES	#	DRAIN SIZE (INCHES IN DIAMETER)	FIXTURES	#	DRAIN SIZE (INCHES IN DIAMETER)
3 Compartment Sink			*Floor Sink		
2 Compartment Sink			Wok		
Hand Sink			Fryer(s)		N/A
Pre-Rinse			Grill		N/A
Mop Sink			Dish Machine		N/A
Floor Drains			Other:		

*For Floor Sinks, do not duplicate number of floor sinks if already provided (counted) for other fixture.

Grease Recycle Bin/Container available? Yes No
 Have reviewed Best Mgt Practices (BMPs) for Fats, Oils and Grease (FOG) control? Yes No

GREASE CONTROL EQUIPMENT

Type of Grease Control Equipment Proposed? Interceptor 22 Under sink trap Floor trap
 Attached copy of calculations for Grease Control Equipment Sizing? Enclosed
 Size of proposed Grease Control Equipment? Other (describe): _____

(Interceptors) 500 gal. 750 gal. 1000 gal. 1500 gal. 2000 gal.
 Two Interceptors In Series: Size of each tank: _____ gallons
 (Traps) 20 gpm/40 pound 25gpm/50 pound 35 gpm/70 pound 50 gpm/100 pound

Attach copy of plumbing plans for kitchen area and food preparation area only.

SUBMITTAL OF FORM: Email to: wmeece@fortoglethorpega.gov
 Mail to: City of Fort Oglethorpe, 500 City Hall Dr., Fort Oglethorpe, GA 30742